



European Association for Palliative Care

EAPC Onlus: Non profit-making Association

Non Governmental Organisation (NGO) recognised by the Council of Europe

Association Européenne pour les Soins Palliatifs

EAPC Onlus: Organisation à but non lucratif d'utilité publique

ONG reconnue par le Conseil de l'Europe

Visit our Web Site - Visitez notre site Internet: <http://www.eapcnet.org>

PROCEDURES FOR EAPC COLLECTIVE MEMBERSHIP APPLICATION

The members of the Board of Directors or representatives of the interested palliative care association will receive all the necessary information about the EAPC. They must formally agree to their application with particular regard to the aims, objectives and by-laws of the EAPC.

All Board Members or representatives of the interested palliative care association must file an individual application to the Board of Directors of the EAPC, declaring that he/she will adhere to the objectives of the EAPC and agree to comply with its by-laws and rules. These membership application forms (EAPCcollectivemembersform.pdf sent together with this document) should be forwarded to **the EAPC Head Office** with an official letter from the president, stating the decision of the board to apply for collective membership and citing the minutes of the meeting.

ATTENTION: IT IS POSSIBLE FOR THE BOARD MEMBERS TO JOIN THE EAPC AND SUBSCRIBE TO *EJPC* AT THE SAME TIME. PLEASE CONTACT US IF YOU ARE INTERESTED.

Furthermore, the following documents must be forwarded to the EAPC by email or as hard copy by post:

1. The EAPC Association Info form duly completed
2. A copy of the by-laws of the interested palliative care association
3. The name and contact details of the appointed person for regular liaison with the EAPC
4. An information leaflet about the association (if available)
5. The names, addresses, telephone and fax numbers and positions of the members of all official and managing bodies of the joining association, as well as those of sub-committees and/or working groups and/or networks
6. Copies of periodicals or publications or any other material distributed free of charge by the association to its members.
7. The list of all the members of the association who wish to receive regular information from EAPC by email.
8. Subscription details for the *EJPC* if required

If the completed application has not been received by the EAPC Head Office within six months from date of despatch of its request for the necessary documents, it will be assumed that the application has been withdrawn. Subsequently, a new request to become a Collective Member must be made.

Once the EAPC Head Office has received the complete application and documents, this will be submitted to the EAPC Board of Directors for approval. The Board of Directors shall reply to such applications within one hundred and eighty days from receipt.

Membership fee

Each association requesting collective membership must ensure that a lump sum payment for the individual annual membership fees for all members of the current Board of Directors is received by the EAPC. This fee amounts to 40 euros per member for the year 2001. The Board of the EAPC would consider modifying the subscription fee for associations with economic difficulties at its discretion.