



European Association for Palliative Care - EAPC Onlus

Non profit-making Association

Non Governmental Organisation (NGO) recognised by the Council of Europe

Association Européenne pour les Soins Palliatifs - EAPC Onlus

Organisation à but non lucratif d'utilité publique

ONG reconnue par le Conseil de l'Europe

Associazione Europea per le Cure Palliative - EAPC Onlus

Organizzazione non lucrativa di utilità sociale

NGO riconosciuta dal Consiglio d'Europa

Web site EAPC: <<http://www.eapcnet.org>>

EAPC Task forces – Internal Rules

A goal of the EAPC is to become an open and creative forum for the development and improvement of all aspects of palliative care. The board of the EAPC would like to invite all those working in this field to become involved in the EAPC activities.

EAPC task forces have a fundamental role in order to achieve the EAPC objectives.

Any member of the EAPC can apply to organise an **EAPC task force**. The task force application has to be approved by the EAPC board. The executive office and the board members welcome suggestions concerning task forces prior to application in order to discuss the project. The EAPC can help to find partners (experts) of different countries to participate in the taskforce. The EAPC may also support an application to an official Body (EC) for funding or endorsement.

1. One person within the task force must be nominated to be responsible to the Board. One member of the Board of the EAPC will be designated as the official liaison with the task force, and should attend project meetings if required.
2. The project title should reflect the content of the project
3. The Task force members should be listed in the application. A core group may run the Task force and collaborate with a bigger group of experts. The board should be updated on any changes of the group. Generally a task force should have at least 5 members from different countries.
4. The objectives should be clearly stated.
5. A project summary of not more than one page must be included. Enclosures could be attached but should be kept to a minimum.
6. A time plan is necessary with defined dates of report of progress. A time limit of no more than two years is advised. The EAPC board can call on the task force applicant for information on progress at any time during the project.
7. A financial plan is necessary. Direct financial support from the EAPC should not be expected. However the Board can help the group to find funding.

Annex 2 to the Minutes of the General Assembly - approved by the GA 1 April 2001



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Fiscal Code
Code fiscal